

Chapter 21

Streets and Sidewalks

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Part 1**Sidewalk Construction and Repair****§21-101. Property Owners to Construct or Reconstruct Sidewalks and Curbs on Notice.**

Every owner of property in the Borough shall, on 60 days notice from Council, construct or reconstruct a sidewalk and/or curb, which shall conform to all applicable requirements of this Part, in front of and/or alongside that property.

(Ord. 775, 7/11/1978, §12-2001)

§21-102. Property Owners to Repair Sidewalks and Curbs on Notice.

Every owner of property in the Borough shall, on 30 days notice from Council, repair the sidewalk and/or curb, in conformity with the requirements of the notice, in front of and/or alongside that property.

(Ord. 775, 7/11/1978, §12-2002)

§21-103. Sidewalk and Curb Specifications.

1. All new sidewalks and curbs shall be constructed or reconstructed of concrete, according to specifications adopted by Council from time to time. The sidewalk shall be paved to the width prescribed by Council.

2. All sidewalks previously lawfully constructed of material other than concrete may be repaired of the same material, if Council determines that the sidewalk in question is repairable, and is not in a condition requiring complete reconstruction. If complete reconstruction is ordered by Council, the reconstructed sidewalk shall conform to all requirements for new sidewalks as set out in subsections .1, .3 and .4 of this Section.

3. All sidewalks and curbs hereafter constructed, reconstructed or repaired shall conform to the grade and line established for them by Council, and the Borough Engineer shall furnish the property owner with the proper grade and line, without charge.

4. It shall be unlawful in the future for any person to plant any tree, shrub or other plant anywhere in the Borough between sidewalk and curb, and all sidewalks constructed or reconstructed in the future shall be paved to the inner face of the curb.

(Ord. 775, 7/11/1978, §12-2003)

§21-104. Conditions for Construction, Reconstruction and Repair of Sidewalks and Curbs by Property Owners on Own Initiative.

1. Any property owner may, on his own initiative and without prior notice from Council, construct, reconstruct or repair a sidewalk and/or curb in front of or alongside his property; provided, that:

A. He shall first make application to Council for a permit for the work, which shall be issued without charge.

B. He shall conform to all the requirements of the law and of the permit and

of this Part that would have applied had he been required by Council to construct, reconstruct or repair the sidewalk or curb. Provided: in issuing the permit, Council shall specify the width, grade and lines of the paved sidewalk and/or curb, so as to conform with those of other sidewalks and curbs along the same block, or so as to establish those to which curbs and walks subsequently constructed along that block shall adhere.

(Ord. 775, 7/11/1978, §12-2004)

§21-105. Sidewalks and Curbs along Corner Lots.

Whenever a sidewalk or curb shall be constructed or reconstructed along the front or side of a corner lot, either on notice from Council or on the initiative of the property owner, the property owner shall be required to continue the walk or curb beyond the corner of the lot for a distance of the width of the intersecting walk on the intersecting street, so that a continuous walk and/or curb shall be provided.

(Ord. 775, 7/11/1978, §12-2005)

§21-106. Authority for Borough to Do Certain Work and Collect Cost, plus 10%, from Defaulting Property Owner.

Whenever any property owner shall fail, neglect or refuse to construct, reconstruct or repair any sidewalk or curb, following notice as referred to in §21-101 or §21-202, within the time limit prescribed, the Borough shall have authority to cause that work of construction, reconstruction or repair, as the case may be, to be done, and shall collect the cost and expenses of the work, with an additional amount of 10%, from the property owner in default. Similarly, when a sidewalk or curb shall be constructed, reconstructed or repaired otherwise than in strict conformity to the requirements of this Part and/or any notice or permit issued under the provisions of this Part, and the property owner fails, neglects, or refuses to remedy, complete or rectify the defective or incomplete work, following 10 days notice from Council to do so, the Borough shall have authority to have any work done that shall be necessary for completion, remedy or rectification, and shall collect the costs and expenses of the work, with an additional amount of 10% from the property owner in default.

(Ord. 775, 7/11/1978, §12-2006)

Part 2**Removal of Snow, Ice and Other Material from Sidewalk****§21-201. Responsibility for Keeping Sidewalks Clear.**

The owner of a property shall be responsible for conforming to the requirements of this Part where the property is occupied by the owner or is unoccupied, or where the property is a multiple-business or multiple-dwelling property, comprising more than one tenantable unit, but not having a first-floor or ground-floor mercantile establishment; the tenant or occupier shall be responsible where the property comprises a single unit, occupied by that tenant or occupier only, or where the ground floor or first floor is a mercantile establishment, in which case the ground floor or first-floor tenant shall be responsible.

(Ord. 775, 7/11/1978, §12-2031)

§21-202. Sidewalks to Be Kept Clear of Obstructions; Removal of Goods, Wares, Merchandise, Material or Articles.

1. It shall be unlawful for any person to place or keep any goods, wares, merchandise or material of any kind, or any bench or seat, upon any sidewalk, except that:

A. Goods, wares, merchandise and material may be placed temporarily upon a sidewalk while being loaded or unloaded.

B. Any merchant operating a place of business along any street except Monongahela Avenue may display goods or merchandise on the sidewalk in front of his place of business if the merchandise, and any counter, table, support or container for it, does not extend a greater distance than 2½ feet from the wall of his business building toward the center of the sidewalk.

C. The Borough shall have authority to place sidewalk trash containers, intended for use by pedestrians, at those locations upon the sidewalks that Council shall designate. The owner, occupant or tenant of a property, as prescribed by §21-301, shall be required to keep the sidewalk in front of or alongside his property free and clear of all obstructions and of all goods, wares, merchandise, material or articles not specifically authorized by this Section.

(Ord. 775, 7/11/1978, §12-2032)

§21-203. Responsibility for Snow and Ice Removal.

The owner, occupant or tenant, as prescribed by §21-301, of every property fronting upon or alongside any street in the Borough, shall remove or cause to be removed from all sidewalks fronting upon or alongside that property, all snow and ice, within 24 hours after the snow or ice has ceased to fall or to be formed upon the sidewalk.

(Ord. 775, 7/11/1978, §12-2033)

§21-204. Authority for Borough to Clear Sidewalk at Expense of Owner, Occupant or Tenant.

In any case where the owner, occupant or tenant, as specified in §21-301, shall fail, neglect or refuse to comply with any provision of §§21-302 or 21-303, the Borough authorities may provide immediately to clear the sidewalk, by removing goods, wares, merchandise, material, articles, snow or ice, as the case may be, and to collect the expenses of the removal, with any additional amount allowed by law, from the owner, occupant or tenant, as the case may be, which may be in addition to any fine or penalty imposed under section §21-305.

(Ord. 775, 7/11/1978, §12-2034)

§21-205. Penalty for Violation.

Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. Each day that a violation of this Part continues shall constitute a separate offense. Provided, the fine and costs of prosecution may be in addition to any expenses and any additional amounts authorized by §21-304.

(Ord. 775, 7/11/1978, §12-2035; as amended by Ord. 1077, 5/23/2006)

Part 3**Openings and Excavations in Streets and Sidewalks****§21-301. Street Defined.**

The word “street,” as used in this Part, unless the context clearly indicates otherwise, shall mean any public street, avenue, alley, sidewalk or other public place located in the Borough.

(Ord. 686, 10/29/1968, §1)

§21-302. Permit Required to Make Opening or Excavation.

It shall be unlawful for any person to open or to make any excavation of any kind in any street in the Borough without first securing a permit, as provided in §21-303 and §21-304.

(Ord. 686, 10/29/1968, §2)

§21-303. Applications for Permit.

Any person who shall desire to make any opening or excavation in any street in the Borough shall make application to the Secretary in writing for the purpose. The application shall be made upon blanks furnished by the Borough and shall set forth the name of the applicant, the exact location of the proposed opening or excavation, and the approximate size or depth of the opening or excavation, and shall contain an agreement on the part of the applicant that the work will be done in full compliance with the ordinances of the Borough and the laws of the Commonwealth in relation to the subject, and that the applicant shall well and truly save, defend and keep harmless the Borough from and indemnify it against any and all actions, suits, demands, payments, costs, and charges for or by reason of the proposed opening or excavation, and all damages to persons or property resulting in any manner therefrom, or occurring in the prosecution of the work connected with it or from any other matter, cause or thing relating to it.

(Ord. 686, 10/29/1968, §3)

§21-304. Permit Fee.

Before any permit shall be issued to open or excavate any street in the Borough, the applicant shall pay to the Secretary a permit fee in an amount as established from time to time by resolution of the Borough Council to cover the cost of incidental services in connection with the permit. When application shall be made to open or excavate any opening or excavation in excess of 5 feet, before any permit shall be issued so to open or excavate, the applicant shall pay, in addition to the minimum fee, an additional inspection fee in an amount as established from time to time by resolution of the Borough Council for the first 25 feet and for each 10 feet or fraction thereof to be opened or excavated upon that street.

(Ord. 686, 10/29/1968, §4; as amended by Ord. 1077, 5/23/2006)

§21-305. Deposit of Bond; Conditions for Return.

Before opening or excavating any street a bond shall be deposited with the

Secretary either in cash or by approved surety the amount as established from time to time by resolution of Borough Council. The bond is to be retained by the Secretary until the pavement that has been opened and torn or removed shall be replaced in accordance with the specifications set forth in this Part and in accordance with the "standard pavement replacement" diagram dated 10/29/1968, prepared by the Engineer. Upon the Secretary receiving written notification from the Engineer that "standard pavement replacement" diagram and specifications in §21-306 have been complied with, then the bond shall be returned.

(*Ord. 686*, 10/29/1968, §5; as amended by *Ord. 1077*, 5/23/2006)

§21-306. Standard Pavement Replacement Diagram.

Any person who shall open or excavate any street in the Borough shall first obtain the "standard pavement replacement" diagram and shall comply with it. That "standard pavement replacement" diagram is attached to *Ord. 686* and made part of it and is an addition to any other requirements that may be required by this Part.

(*Ord. 686*, 10/29/1968, §6)

§21-307. Duties of Permit Holder.

1. Any person who shall open or excavate any street shall perform the following:

A. *Unimproved Streets.* All ditches to be opened shall be a minimum width required for installation, but in no case more than 2 feet plus the width of the utility installed. After installation of utility, backfill shall be composed of original excavated material, thoroughly tamped to a point not to exceed 6 inches above constructed utility. The remainder of the ditch will be filled with granulated slag or "gascola" slag, thoroughly compacted to a point 6 inches below the existing surface, and the existing surface to be replaced to its natural condition. The unused excavated material to be removed from site of construction.

B. *Improved Streets.*

(1) *Asphalt Streets.* The edges of the asphalt shall be cut neat by sawing or power spading to a width of 1 foot beyond both sides of the width of the ditch. The existing base shall also be cut to the same width. The method of backfilling shall be the same as in subsection .1.A of this Section, but the top 8½ inches shall be made of a 6-inch reinforced concrete slab 1:2:4 mix for the full width of the opened pavement and contain ½-inch reinforcing bars spaced 16 inches o.c. across the ditch. The remaining 2½ inches shall be restored with 1½ inch ID-2A asphaltic binder material and capped with 1-inch ID-2A asphaltic wearing course properly compacted to the level of the existing pavement.

(2) *Brick Streets.* The brick surface shall be removed to a width of 1 foot beyond both sides of the width of the ditch to a depth of 6 inches below the surface. The method of backfilling shall be the same as in subsection .1.A of this Section. Instead of replacing the brick surface, the top 6 inches shall be reinforced concrete (1:2:4 mix) containing ½-reinforcing bars spaced 16 inches o.c. across the width of the opening. The surface of the concrete shall be "broom" finished and level with the surface of the surrounding brick pavement.

(3) *Concrete Streets.* The concrete surface shall be removed to a width of

1 foot beyond both sides of the width of the ditch to the depth of the existing concrete and shall be carefully removed by cutting with a power saw. The method of backfilling the trench shall be the same as subsection .1.A of this Section. The replaced concrete shall be of the same thickness as the original surface and shall contain ½-inch reinforcing bars spaced 16 inches o.c. across the opening. The surface of the concrete shall be "broom " finished and level with the surface of the surrounding pavement.

(4) *Sidewalk Areas.* Where utilities are contemplated to be placed in sidewalk areas, where those sidewalk areas are paved with brick or concrete, then the complete sidewalk shall be removed and replaced. The contractor shall replace original brick where brick sidewalk is removed, and where concrete sidewalk is removed, he shall replace with a 4-inch thick concrete sidewalk to its original dimensions. Where no improved sidewalk is encountered, then backfill shall be completed as in subsection .1.A of this Section.

2. If within 2 years after the restoration of the surface as provided in this Section, defects shall appear in the surface resulting from defective backfilling by the permit holder, the permit holder shall reimburse the Borough for the cost of all necessary repairs to the permanent paving.

(Ord. 686, 10/29/1968, §7)

§21-308. Cost of Work; Manner of Doing Work; Supervision.

All work in connection with openings in any street, including excavation, protection, refilling and temporary paving, shall be done by the applicant at his expense, and all the work shall be subject to the provisions of this Part and to the supervision and approval of the Engineer.

(Ord. 686, 10/29/1968, §8)

§21-309. Specific Conditions and Requirements.

1. No opening or excavation in any street shall extend from the curb line into the highway a distance greater than 1 foot beyond the centerline of the street before being refilled and the surface of the highway restored to a condition safe and convenient for travel.

2. No more than 500 feet longitudinally shall be opened in any street at any one time.

3. The work of excavation shall be so conducted as not to interfere with the water mains, sewers or their connections with buildings or any other sub-surface lines or construction, until permission of the proper authorities in connection with those sub-surface lines or constructions shall have been obtained.

4. No tunneling shall be allowed without the express approval of the Engineer and permission for tunneling endorsed upon the permit. The backfilling of a tunnel excavation shall be made only in the presence of the Engineer or Street Inspector designated by the Engineer and shall be done only in a method approved by him.

5. All openings or excavations shall be backfilled as set forth in §21-307.

6. On improved streets, if the engineer shall require a temporary paving of suitable stony materials, thoroughly bound and compacted, shall be installed flush with

the surface of the adjoining paving.

7. During the making of any excavation in any street, every necessary and reasonable precaution shall be taken by the permit holder and the parties making the same to keep the street in a safe and passable condition both day and night by guards, barriers, lanterns and other devices, and all excavating permits are granted under and subject to the express condition that the person to whom the permit is issued shall indemnify, save and keep harmless the Borough from any loss in damages, or otherwise whatsoever, which may or shall be occasioned at any time by the excavation, or by any leak, explosion or other injury from any pipe, apparatus, conduit, or any other matter placed in the excavation.

8. The applicant shall notify the Secretary when the opening or excavation is ready for backfilling before any backfilling is done.

9. In the event any work performed by or for a permit holder shall, in the opinion of the engineer, be unsatisfactory and the unsatisfactory work shall not be corrected in accordance with his instructions within the time fixed by him, or in the event that the work for which the permit was granted is not completed within the time fixed by the Secretary, the Borough may proceed to correct the unsatisfactory work or complete any work not completed, and charge the cost of the work done by the Borough, plus 20%, to the applicant. The cost of the work, plus the 20%, shall be deducted from the bond posted; and if a deficiency remains, then the Borough shall be entitled to recover as set forth in section §21-313 or sue in assumpsit for the deficiency.

(*Ord. 686, 10/29/1968, §9*)

§21-310. Emergency Work.

In the case of any leak, explosion or other accident in any subsurface pipe, line, construction or apparatus, it shall be lawful for the person owning or responsible for that pipe, line, construction or apparatus, to commence an excavation to remedy that condition before securing a permit, provided that application for a permit shall be made immediately and not later than the next business day afterward, and that all other provisions of this Part are fully complied with. If any such emergency condition shall not be immediately attended to by the owner or person responsible for the pipe, line, construction or apparatus, the Borough, after that notice as the engineer and solicitor shall deem necessary under the circumstances of the particular case, shall proceed to do the work necessary and required by the emergency, and charge for the work on the basis of cost plus 20% to the owner or person.

(*Ord. 686, 10/29/1968, §10*)

§21-311. Work to Be Done Before New Paving or Not until 5 Years Afterward, Except in Case of Emergency.

The Borough shall give timely notice to all persons owning property abutting on any street within the Borough about to be paved or improved, and to all public utility companies operating in the Borough, and all those persons and utility companies shall make all water, gas or sewer connections, as well as any repairs thereto which would necessitate excavation of the street within 30 days from the giving of notice, unless the time is extended in writing for cause shown by the Borough. New paving shall not be opened for a period of 5 years after its completion, except in case of emergency, the

existence of which emergency and the necessity for the opening of the paving to be determined by the Borough. If it is sought to excavate upon or open a street within 5 years after the completion of the paving for any other reason than an emergency as above stated, the applicant shall make written application to Council, and a permit for that opening shall only be issued after express approval of Council.

(*Ord. 686, 10/29/1968, §11*)

§21-312. Plans of Water and Gas Mains to Be Submitted for Approval.

No new water or gas main shall in the future be laid or constructed and no existing water or gas main shall be extended in any street of the Borough until the exact location of it and the plan for it shall have been first approved by Council.

(*Ord. 686, 10/29/1968, §12*)

§21-313. Payment for Work Done by Borough.

Payment for all work done by the Borough under the provisions of this Part shall be made by the person made liable for payment under the provisions of this Part within 30 days after a bill for the work is sent to that person by the Borough. Upon failure to pay those charges within that time, the amount shall be collectible by the Borough in the manner provided by law for the collection of municipal claims.

(*Ord. 686, 10/29/1968, §13*)

§21-314. Penalty for Violation.

Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. Each day that a violation of this Part continues shall constitute a separate offense.

(*Ord. 686, 10/29/1968, §14; as amended by Ord. 1077, 5/23/2006*)

§21-315. Exceptions.

The provisions of this Part shall not apply to laying sidewalks or curbs or to the planting of poles.

(*Ord. 686, 10/29/1968, §15*)

Part 4**Obstructions and Encroachments on Streets and Sidewalks****§21-401. Requirements for Trees, Hedges, Bushes and Shrubs along Street or Sidewalk.**

1. No person owning real estate in the Borough shall permit any tree, hedge, bush or shrub to grow or remain upon his property, or upon any sidewalk area abutting upon his property so as:

- A. To encroach upon the street or sidewalk.
- B. To interfere with vehicular or pedestrian traffic lawfully using the street or sidewalk.
- C. To obstruct the free passage of water in the gutter.
- D. By its roots to injure water, gas, sewer or drainage pipes or raise or break the sidewalk.

Any tree, hedge, bush or shrub growing upon any premises in the Borough in violation of this Section shall be removed or trimmed by the owner of the property as necessary to eliminate all unlawful conditions described in this subsection.

2. Every owner of real estate in the Borough shall trim and keep trimmed all trees growing on his property so that all limbs, branches and foliage shall have a clearance of at least 14 feet above the surface of the street or alley, or at least 8 feet above the surface of the sidewalk directly below.

3. Every owner of real estate in the Borough shall remove all dead trees growing upon his property and overhanging or encroaching upon any street, alley or sidewalk. (*Ord. 775, 7/11/1978, §12-3031*)

§21-402. Notice to Property Owner to Remove, Trim or Cut Tree or Other Vegetation; Work by Borough.

The Borough may give notice, by personal service or United States Mail, to the owner of any premises where any tree, hedge, bush or shrub is growing or remaining in violation of any provision of §21-401, directing and requiring that owner to remove, trim or cut all those trees, hedges, bushes or shrubs so as to conform to the requirements of this Part, within 10 days after the issuance of the notice. In case any person neglects, fails or refuses to comply with the notice, within the time limit stated in it, the Borough authorities may remove, trim or cut the trees, hedges, bushes or shrubs as required by the notice, and the cost of the work, with an additional amount of 10%, may be collected by the Borough from that person, in the manner provided by law.

(*Ord. 775, 7/11/1978, §12-3032*)

§21-403. Penalty for Violation.

Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. Each day that a violation of this Part continues shall constitute a

separate offense.

(*Ord. 775*, 7/11/1978, §12-3033; as amended by *Ord. 1077*, 5/23/2006)

Part 5**Repair and Maintenance of Motor Vehicles on Public Streets****§21-501. Definitions.**

The following words shall have the meaning set forth herein, unless the context clearly indicates a different meaning:

Abandoned vehicles - a vehicle (other than a pedacycle) shall be presumed to be abandoned under any of the following circumstances, but the presumption is rebuttable by the preponderance of the evidence:

(1) If the vehicle is physically inoperable and is left unattended on a highway or other public property for more than 48 hours.

(2) The vehicle has remained illegally on a highway or other public property for a period of more than 48 hours.

(3) When the vehicle is left unattended or along the highway or other public property for more than 48 hours and does not bear all of the following:

(a) A valid registration plate.

(b) A current certificate of inspection.

(c) An ascertainable vehicle identification number.

(4) The vehicle has remained on private property without the consent of the owner or person in control of the property for more than 24 hours.

(5) Vehicles or equipment used or to be used in construction or in the operation or maintenance of highways or public utility facilities which are left in a manner which does not interfere with the normal movement of traffic, shall not be considered to be abandoned.

Maintenance - those activities which are required to keep a motor vehicle in operating condition under the State inspection laws or to maintain a clean cosmetic appearance including, but not limited to, washing and waxing; the replacement of minor exterior parts including wiper blades, lighting fixtures and the changing of tires; the replacement of other minor exterior components, so long as there is no hazard or nuisance to the general public.

Non-repairable vehicle - an abandoned vehicle under subparagraph (3) of the definitions of "abandoned vehicle" which is incapable of safe operation for use on roadways or highways and which has no resale value except as a source of parts or scrap only; a salvage vehicle issued a nonrepairable or nonrebuildable vehicle documented by another state or a vehicle which a salvage or vehicle salvage dealer designates as a source for parts or scrap or which the owner irreversibly designates as a source for parts or scrap. Such vehicle may not be issued a certificate of title or certificate of salvage.

Person - an individual person, firm or corporation.

Repairs - any mechanical work on a motor vehicle which is not herein defined as "maintenance."

Status - with respect to an abandoned vehicle, a determination by police and

a _____ as to the condition or value of the abandoned vehicle. The determination shall be one of the following:

- (1) Vehicles with value.
- (2) Salvage vehicle.
- (3) Nonrepairable vehicle.

Street, public. All of the roads, streets, alleys, sidewalks or grass plots within the legal rights-of-way of the Borough of Glassport.

(Ord. 1037, --/--, §1)

§21-502. Motor Vehicle Repairs Prohibited.

It shall be unlawful for any person to make repairs to any motor vehicle in the public streets and/or rights of way of the Borough of Glassport.

(Ord. 1037, --/--, §2)

§21-503. Maintenance of Motor Vehicles Permitted.

Unless it poses a nuisance or safety hazard to passersby, the routine maintenance of motor vehicles in the public streets and/or rights of ways as defined herein is hereby permitted.

(Ord. 1037, --/--, §3)

§21-504. Storage of Motor Vehicle Parts Prohibited.

It shall be unlawful for any person to store new or used motor vehicle parts on the public streets and/or rights of ways.

(Ord. 1037, --/--, §4)

§21-505. Abandoned Vehicles.

A vehicle shall be considered abandoned once it fits the definition of §21-501 of this Part and is left on public property for at time period in excess of 48 hours or on private property without property permission in excess of 24 hours.

(Ord. 1037, --/--, §5)

§21-506. Penalties.

Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. Each day that a violation of this Part continues shall constitute a separate offense.

(Ord. 1037, --/--, §6; as amended by Ord. 1077, 5/23/2006)

Part 6**Street Names and Building Address Numbers****§21-601. Definitions.**

The terms “principal building” and “dwelling” are defined as the main structure upon an individual property. This shall not include any outbuildings or garage structures.

(*Ord. 1057, --/2004, §1*)

§21-602. Posting of Street Names.

1. The Borough of Glassport will be responsible for the installation of all road signs upon public roads within the Borough of Glassport.

2. Any change in the name of any private road, driveway, or lane must be accepted by the Council of the Borough of Glassport prior to _____, 2004. All name changes shall be submitted to Borough Council on a form supplied by the Borough Secretary which shall include the signatures of all property owners which adjoin the private road, driveway, or lane. This form must be notarized before submission to the Council of the Borough of Glassport for acceptance.

3. All private roads, driveways, and/or lanes that are named and intersect a public road or street shall require a road sign. All requests for road signs shall be submitted to the Borough Secretary by the property owner on a form supplied by the Borough. The cost of the road sign, pole, and placement of the road sign will be the responsibility of the property owner. Any signs requested by property owner prior to _____, 2004 will be provided for by the Borough and installed free of charge. Signs will be placed at the intersection of the private road, driveway, and/or land with the public road. The Borough will not install any street signs in an area that does not intersect with a public road.

4. All public and private road names must be adopted at a public meeting of the Council of the Borough of Glassport to be officially accepted.

(*Ord. 1057, --/2004, §2*)

§21-603. Requirements of Building Addresses.

It shall be the duty of the owners of all principal buildings and dwellings within the Borough to post proper identification of such structures within 90 days of the enactment of this Part and of all future owners of such structures to post proper identification prior to occupancy.

(*Ord. 1057, --/2004, §2*)

§21-604. Style of Building Addresses.

Said identification shall consist of the street number posted in numerals at least 4 inches in height with a minimum of a ¼ of an inch in width stroke. Numbers affixed to any structure may be of any color desired by owner. Color must be distinct from background. Numbers upon any mailbox, post, sign, or other structure adjacent to any

street, driveway, or land must be of a reflective material and color.

(*Ord. 1057, --/2004, §3*)

§21-605. Visibility and Placement of Building Addresses.

1. Visibility is defined by factors including, but not limited to, distinction from the background upon which the street number is posted, distance from the street, porches, trees, and other objects that may prohibit ease of recognition of the posted numbers from the street. Visibility shall also include the ability of emergency personnel (fire, police, ambulance) to use said posted number to identify the building or dwelling unit from the street to which the building is addressed.

2. Said identification must be posted in a place where it is clearly visible from the street to which the building is addressed and must be posted in at least one of the following locations:

A. Street numbers placed on or within 3 feet of either side of the door facing the street to which the building or dwelling is addressed, wherever most visible. If such placement is not possible or visible due to the features of the structure, said address may be posted on an alternate location, as determined by the Code Enforcement Officer of the Borough, in similar proximity to the door such as a porch post.

B. Street number of a reflective material and color must be posted on both sides of the mailbox, or both sides of the mailbox post, on the same side of the street as the structure which it serves.

C. Street number placed on a post, sign, or similar object erected clearly in the front yard or to the side of the driveway and/or land servicing said building or dwelling. Said street number shall be no more than 8 feet above the ground and no less than 3 feet above the ground. Number must be of a reflective material and color visible and readable by vehicles approaching the property from both directions of the street.

3. All structures sharing a common driveway and/or lane must post street numbers in the manner described in §21-605.2.A. In addition, structures sharing a common driveway must also post street numbers in a manner described in either subsection .2.B and/or .2.C. of this Section.

4. All structures which are not clearly visible from the road must post the street numbers in the manner described in subsection .2.B and/or .2.C of this Section.

5. Buildings that contain units that do not face the street to which they are addressed including, but not limited to, apartment buildings and office buildings, must post a building directory near the main entrance facing the street to which the units are addressed. Said directory may consist of a map showing the locations and numbers of said units. Owners must also post street addresses in a manner described in subsection .3 of this Section.

(*Ord. 1057, --/2004, §5*)

§21-606. Notice to Conform.

The Borough is hereby authorized and directed to give notice, by personal service or by United States Mail, to the owner or occupant, or both, as the case may be, by

certified mail, of any premises that remain in violation of the provisions of this Part, directing and requiring such owner or occupant to conform with the requirements of this Part within 5 days after issuance of such notice.

(*Ord. 1057, --/2004, §6*)

§21-607. Violations and Penalties.

1. In case any person, firm, or corporation shall neglect, fail, or refuse to comply with such notice within the period of time stated therein, the Borough authorities may post or have posted said identification, as aforesaid, the cost thereof, together with any additional payment authorized by law, may be collected by the Borough from such person, firm, or corporation in the manner provided by law for the collection of municipal claims or by an action of assumpsit.

2. Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. Provided, each day's violation shall constitute a separate offense and neither notice to the offender of a single day's violation nor repeated notice of a continuing violation shall be necessary in order to constitute an offense. [*Ord. 1077*]

3. In addition to the other powers herein set forth for violation of this Part, the Borough may institute proceedings in courts of equity.

(*Ord. 1057, --/2004, §7; as amended by Ord. 1077, 5/23/2006*)

